

DEPARTMENT OF BENEFIT PAYMENTS

744 "P" Street, Sacramento, CA 95814



July 31, 1975

ALL-COUNTY LETTER NO. 75-158

TO: ALL COUNTY WELFARE DIRECTORS
COUNTY AUDITORS
WELFARE FISCAL SUPERVISORS
ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: SOCIAL SERVICES CONTRACTS

REFERENCE: SOCIAL SERVICE LETTER 75-10

The purpose of this letter is to provide claiming instructions for Social Services contract costs. Social Services Letter 75-10 provided an outline for writing purchase of service agreements.

Effective with the September, 1975 quarter, counties must list each individual Social Service Contract on the DFA 325.3, Group III, Purchase of Service - A3. These contracts must be itemized by their assigned contract number, the program benefited, (i.e., AFDC, Homemaker, WIN, etc.), and the code for the services provided. These codes are explained on the DFA 325.3. Agreements between a recipient and an individual providing a service will continue to be claimed as an operating cost on the DFA 325.3, Group III, A2.

If we can be of further assistance, please contact Bobi Gould or Kathy Farmer at (916) 445-7046.

Sincerely,

A handwritten signature in cursive script, appearing to read 'William G. Adams'.

GARY G. ADAMS
Deputy Director

cc: CWDA